

**Burrawang**  
**Public School**  
**Handbook**

*Learning for Life*



# BURRAWANG PUBLIC SCHOOL

Hoddle Street BURRAWANG 2577

## GENERAL INFORMATION

Phone: (02) 4886 4261

Fax: (02) 4886 4248

Email: [burrawang-p.school@det.nsw.edu.au](mailto:burrawang-p.school@det.nsw.edu.au)

After Hours: (02) 4868 3070 - Lyn Burge



## STAFF

### TEACHING

Principal	Mrs Lyn Burge	Red 4, 5, 6
Assistant	Mrs Louise Pratt	Blue K, 1, 2, 3
Part Time	Mrs Fiona Hindmarsh	(library & sport)

### ANCILLARY

School Assistant	Mrs Kim Cooper	(clerical)
General Assistant	Mr Ian Muller	(grounds & buildings)

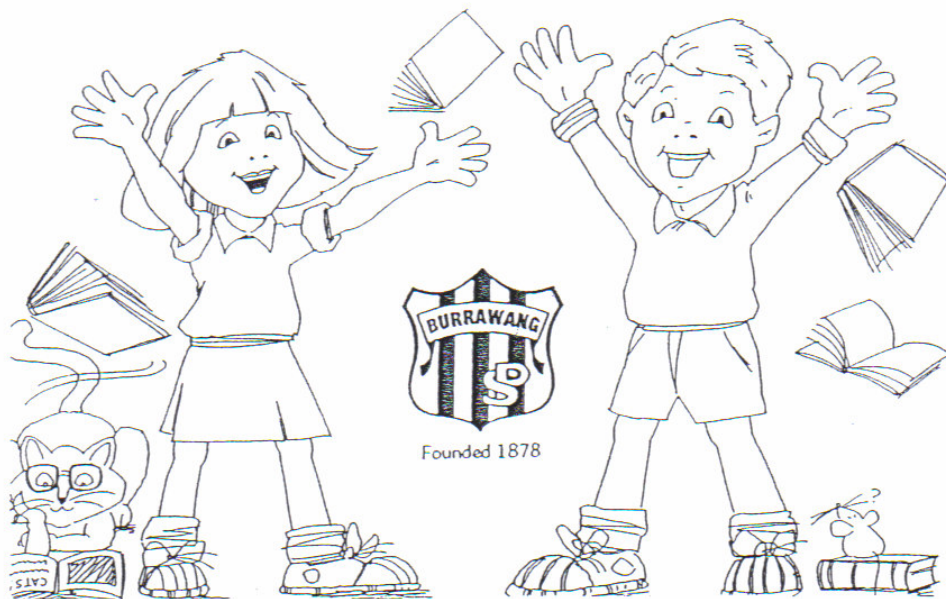


# BURRAWANG PUBLIC SCHOOL

Burrawang Public School is committed to guiding the individual development of students towards perceptive understanding, mature judgement, responsible self-direction, and moral autonomy in the context of our society.

The Staff aims to provide a stable, secure, caring environment, in which the students can develop to their full potential in academic, social, cultural, physical and emotional disciplines.

The Staff and school strives for excellence in all areas of Curriculum.



## Location

Burrawang Primary School is situated in the picturesque rural village of Burrawang, 10km east of Moss Vale just off the Illawarra Highway.

The school enjoys strong community support and has an active P & C.

The school is made up of **two** well resourced classrooms and an extensive library collection.

The buildings are surrounded by spacious grassed playing areas with a commanding view of the surrounding hills.

In the school playing area there is fixed equipment for the children to enjoy and the ever popular sandpit.

The school also has an all weather tennis/basketball court for the children to practise their skills.

Computer education has a high priority from K-6. Our school is networked, so all students have supervised access to the internet through our 'windows' computers. Parent helpers also assist individual students with developing their computer skills.



Students from the school progress to Moss Vale High School after completion of their Primary studies.

Non-local placement can be requested at Bowral High for those students with an interest in the Performing Arts.





## Curriculum

Burrawang Public School follows the Department of School Education guidelines when developing Curriculum.

This curriculum is based upon the six Key Learning Areas.

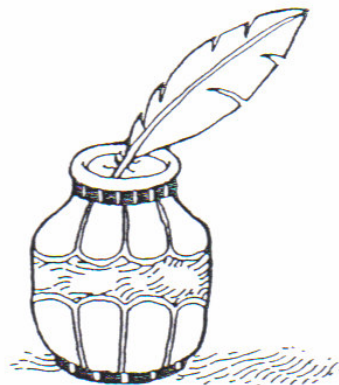
The areas and their components are: -

**1. English**

- Reading
- Writing
- Talking & Listening

**2. Mathematics**

- Measurement
- Space
- Number



**3. Science and Technology (including Computer Education)**

**4. Human Society and It's Environment (HSIE)**

- Australian studies- including Aboriginal & multicultural Australia
- Studies of other countries, cultures & customs
- General religious & moral education

**5. Creative and Practical Arts (CAPA)**

- K-6 music
- Ongoing creation of our school mural – with outside experts
- Visual Arts
- Craft
- Drama

**6. Health, Physical Education and Personal Development (PD/H/PE)**

**Participation In Outside School Activities.**

Burrawang students participate in many activities with neighbouring Small Schools.

These include:

Sports - Bong Bong P.S.S.A. Swimming Carnival

" " Athletic Carnival

" " Cross Country

various sports/physical activities

Tennis lessons by Mark Pritchard- (optional)

Tuesday lunchtimes K-6 \$6.00 each

Music Festival/Dance Festival - alternate years

Drama/Debating/Writing/Science/Maths activities

Senior school camp (combined small schools) - every second year

Various excursions linked to teaching & learning programs







## School Services



### Library

The Library houses an ever-increasing collection of books, magazines and some audio-visual material covering a wide range of topics in both Fiction and Non-Fiction. It is an aim of this school to encourage maximum usage of the library for both enjoyment and as a resource centre for learning. All classes have a regular library lesson each week aimed at teaching research skills and literature appreciation. The Library is open daily for individual use. The children are able to borrow books on a weekly basis. The Mobile Library, a service of the Wingecarribee Council also visits the school fortnightly. Cards to join are available at the school. Provision is made for students to use the Internet and CD roms for research purposes

### Counselling

The district school counsellor, based at Bowral High School, visits the school on a regular basis. Parents wishing to consult the school counsellor concerning their child should contact Mrs Burge or ring Bowral High to arrange an appointment.



### Health Services

Nursing Sisters from the Health Commission visit the school on a regular basis. Notes are sent home requesting information after the initial permission note has been signed. All information is between the nurses and parent and is strictly confidential. Parents may be present during any examination.

### Dental

The Health Commission conducts a free dental service at Mittagong Public School. This is available for children from Kindergarten to Year 6.

### Scripture

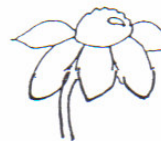
Lay people from the various churches visit the school once a week to take their groups for Scripture. Parents who do not wish their children to take part in these classes must notify the school in writing, stating their wishes. Scripture classes are held each Tuesday.

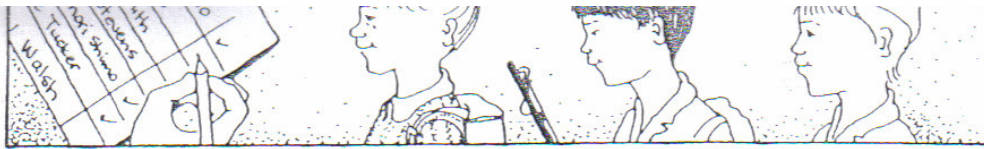
### School Agencies

Banking, Book Club, Stewart House, our own SRC are operative and the students are encouraged to participate. We also alternate between supporting 'Jump Rope for Heart' and 'The MS Read-a-thon' each year. Other causes are supported throughout the year at the discretion of the staff and/or P & C association.

### Grievance Procedures

If you have a complaint or a grievance concerning the school, staff or programs, you are requested to discuss it IMMEDIATELY with the principal. It is their responsibility to deal with complaints-confidentially. Parental or community complaints may be presented in writing and will be handled confidentially, but anonymous complaints will not be acknowledged.





### School Procedures

It is requested that money be forwarded to school in sealed envelopes with details of the child's name, class, amount enclosed and purpose of collection clearly stated on the front of the envelopes. ALL notes and/or money are to be placed in the BLUE BAG in the principal's office and will be collected by the school assistant who will issue receipts as appropriate.

### Lost Property



A lost property box is kept at the school. Parents are requested to contact the school if their child has lost some property. All lost property is sent to the Smith Family or St. Vincent De Paul at the end of each term, if unclaimed. Therefore, please mark all items clearly.

### Visiting the School

The school is open at any time for you to come and observe your child at work. Teachers are available for conference after school by appointment, as before school time is used for class preparation.

### Newsletters

A newsletter will be sent home every second Wednesday with the oldest child at this school. Other incidental notes/reminders may also be sent home throughout the week. As this is our main method of communication- PLEASE ensure you read and complete notes thoroughly and return them promptly.



### School Photographs

Class photos and individual photos are taken annually by a reputable company. Parents are notified of the date so they can ensure pupils wear school uniforms.

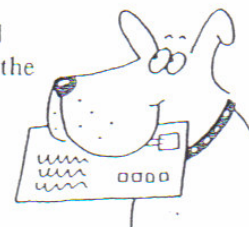
### Workbooks for Students

Students use various work books in class. These books may be purchased from the school.

### School Banking

Is conducted by the School Assistant each Wednesday morning. Bank books go in the BLUE BAG in the principal's office. All students are encouraged to support this service and the school receives a commission for each transaction.

ASSISTANCE: Please note that the school is able to provide confidential financial assistance for any student/family for any school related expense. Please just notify the principal in writing.





### Illness and Injury

Children who are obviously ill in the morning should be kept at home. If a child becomes unwell at school, parents will be contacted.

In the event of immediate medical treatment being necessary, an ambulance will be called. Every attempt will be made to contact parents.


Information relating to personal contacts is obtained when pupils enrol. Please notify the school if information of this nature changes. Please advise the school of any permanent or temporary medical condition your child may have.

### Insurance Cover

The school has ambulance coverage.

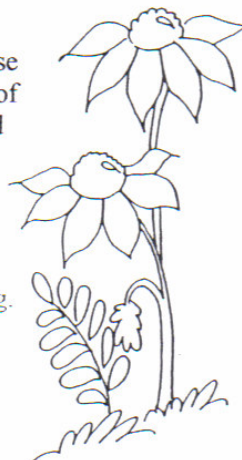
### Infectious Diseases

The school has brochures from the Health Commission on all infectious diseases. These are sent home to families when received. If you are in doubt, please contact the school.

 **WATER:** students are permitted to have a clear plastic bottle of water (only) on their desks everyday throughout the year. On hotter days, it aids hydration because of the increased temperature outside & on cooler days, it aids hydration because of the increased temperature from the heaters. These drink bottles should be cleaned frequently & are the responsibility of the child.

### P & C Association

The Burrawang P & C Association is open to all parents and citizens of Burrawang. The association exists to promote the educational and other interests of the school. The P & C meets on the first Tuesday of the month in the school at 7.30pm.



### Parent Helpers - Parental Involvement.

If you feel you would like to listen to children to read - help with art or craft etc. then let us know because we can always make use of this type of parental help. It also helps the children.

The school encourages the parents to become involved in all facets of school life:-

**Classroom activities, Sport & skills, Craft, Drama, Music, Library (covering books)**

To be of assistance, you do not have to possess any special skills. You will make a worthwhile contribution by showing interest in your child's school activities.

We often require assistance with transport to and from various locations throughout the area

### Parents Library

A shelf in the library contains books and videos that parents might like to borrow.

Topics all relate to children, education and health. Please borrow these resources using your child's library card.







**SCHOOL UNIFORM- colours are ROYAL/CANBERRA BLUE and RED.**

**- BOYS & GIRLS-**

The P&C have decided that shorts, skirts, trousers, slacks, track pants, culottes- are to be ROYAL BLUE and that T-shirts, Polo Shirts, Skivvies are to be RED. Jackets, sloppy joes, vests, cardigans and jumpers are to be ROYAL BLUE.

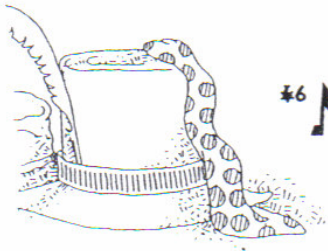
**Bottom half- BLUE, top half – RED, extra top layer – BLUE.**

**Shoes and socks should be clean, neat, sensible and practical.**

The school has a clothing pool with some items as above and the P&C is able to order uniforms locally- including polo shirts, jackets, vests and bucket hats – all with our school crest. We also have school crests available for \$1.20 each, for parents to sew on uniforms.

We encourage students to wear their uniforms daily & insist that uniforms are worn on most excursions. We also provide special MUFTI days throughout the year where students are permitted to wear casual clothes (usually for a small donation to charity).

**ALL UNIFORMS ARE TO BE LABELLED WITH STUDENT'S NAME PLEASE!**



**Terms 1 & 4**

**\*6 No Hat- No Play 9\***

